



Privacy Policy

Effective Date: April 6th 2025

1. Introduction

Meekison, MacKinnon & McGhee ("we," "our," "us") operates www.meekisonmacmc.com and is committed to protecting your privacy. This Privacy Policy outlines how we collect, use, and safeguard your personal information when you interact with our website.

2. Data We Collect

We may collect:

- Personal Information: Name, email, phone number, job title, company details
- Job Application Data: CVs, cover letters, LinkedIn profiles
- Technical Information: IP address, browser type, cookies, device identifiers
- Website Usage Data: Pages visited, interaction data

3. How We Use Your Data

- To provide and improve recruitment services
- To communicate with you about job opportunities or business partnerships
- To analyze website traffic and improve user experience
- To comply with UK legal and regulatory requirements

4. Legal Basis for Processing

Under UK GDPR, our lawful bases for processing include:

- Consent (you provide data voluntarily)
- Contractual necessity (to process job applications)
- Legitimate interest (for website functionality and security)



5. Data Sharing & Third Parties

We do not sell or rent data. However, we may share it with:

- Recruitment partners & clients (only with explicit consent)
- IT service providers (for website security)
- Legal & regulatory authorities (if required)

6. Data Retention

- CVs & applications: 12 months (unless the candidate opts in for extended storage)
- Client & business records: 6 years
- Website visitor logs: 12 months

7. Your Rights Under UK GDPR

- Right to access your data
- Right to request corrections or updates
- Right to request deletion ("right to be forgotten")
- Right to withdraw consent

8. Contact Information

Email: alix@meekisonmacmc.com

Website: www.meekisonmacmc.com